

Southwestern **University** **of Texas**



This is to certify that
Steven Williams

has fulfilled the requirements for graduation as prescribed by the Wayne-Westland
 Board of Education and in testimony thereof is awarded this

Merit

Diploma

Given at Wayne, in the State of Michigan, June, 1988.

<i>James D. Fell</i> Superintendent	<i>James E. Winter</i> Principal	<i>Sharon P. Acost</i> President of Board
<i>Charles J. Brown</i> Vice President of Board	<i>Shirley S. Sperry-Ward</i> Secretary of Board	<i>William M. Chyng in</i> Treasurer of Board
<i>Matthew M. Mosker</i> Trustee	<i>Kenneth D. Samuels</i> Trustee	<i>Louisa Richard Johnson</i> Trustee

FIRST CLASS MAIL
PAGE

Ferris State University

STUDENT

STUDENT NAME: STEVEN D WILLIAMS
STUDENT NO.: 184-66-4193
QUARTER: FALL 89-90
CURRICULUM: SCHOOL ADVISOR

SCH: ANTS & SCIENCES
COURSE TITLE: GEN STUDIES
QTR. HRS.: 4.0
GRADE: C-
HONOR POINTS: 0.0

SCH	DEPT	SUB.	COURSE	SECT	COURSE TITLE	QTR. HRS.	GRADE	HONOR POINTS
3	0	000	074	1240	ENGLISH COMPOSITION	4.0	C-	0.0
3	0	000	101	1000	STUDY SKILLS	1.0	D	0.0
3	0	000	095	1120	FUNDAMENTALS OF MATH	4.0	F	0.0
3	0	000	100	1020	PREPARATORY READING	3.0	F	0.0

HEADLINE PRODUCTION: SEE POLICY (1)

CURRENT QTR.
CUMULATIVE
TRANSFER HRS.

THIS IS NOT
AN OFFICIAL
TRANSCRIPT

CARRIED	PASSED	POINTS	H.P.A.
4.0	4.0	0.0	0.0
4.0	4.0	0.0	0.0

MAIL TO:
STEVEN D WILLIAMS
30334 HANOVER MI 48135
WESTLAND

**WILLIAM D. FORD
VOCATIONAL/TECHNICAL CENTER**

CERTIFICATE OF EXCELLENCE

This Certificate is presented to

STEVEN D WILLIAMS

for achieving a B or better grade average in

AUTOMOBILE BODY REPAIR - BASIC

For specific skills and achievements see the accompanying program competency list.

Signed this day, JUN. 7 1989



Edwin Ferguson
PRINCIPAL

Ed R. O'Neill
INSTRUCTOR

Dennis O'Neill
SUPERINTENDENT

WAYNE-WESTLAND COMMUNITY SCHOOLS

Dr. Dennis O'Neill, Superintendent

SCHOOL NAME		VOCATIONAL EDUCATION		TELEPHONE		595-2135		PRINCIPAL		F. FERGUSON	
STUDENT NAME		SEX		BIRTH DATE		HOMEROOM		GRADE		SEM	
WILLIAMS		M		06/29/70						2 50-19	
COURSE		TEACHER		CREDIT VALUE		TARDY		CITY		GRADE	
AUTO BODY 1		DRZECNO4561		1.250							
GRADE		TARDY		CITY		GRADE		TARDY		CITY	
1ST MARK		2ND MARK		3RD MARK		SEMESTER FINAL EXAM MARK		COUNSELOR		CITY	
WAYNE-WESTLAND COMMUNITY SCHOOLS		36745 MARQUETTE WESTLAND, MICHIGAN 48185		CITIZENSHIP CODE		1 - OUTSTANDING 2 - ABOVE AVERAGE 3 - AVERAGE 4 - BELOW AVERAGE 5 - UNSATISFACTORY		WAYNE-WESTLAND COMMUNITY SCHOOLS		36745 MARQUETTE WESTLAND, MICHIGAN 48185	
GRADE POINT AVERAGE		CUMULATIVE TOTALS		CREDITS PASSED		CREDITS ATTEMPTED		CAREER		CITY	
CURRENT		SEMESTER		4.000		2.122		20.50		14.50	
MARKING PERIOD		DAYS ABSENT		FIRST		SECOND		THIRD		FOURTH	
FIFTH		SIXTH		SEVEN		EIGHT		NINE		TEN	

SCHOLARSHIP CODE

- A - OUTSTANDING
- B - ABOVE AVERAGE
- C - AVERAGE
- D - BELOW AVERAGE
- E - FAILING
- F - FAILING WITHDRAWN
- G - PASSING
- H - NO BASIS FOR GRADE
- I - INCOMPLETE
- U - UNSATISFACTORY
- S - SATISFACTORY
- W - WITHDRAWN

STEVEN WILLIAMS
5721 HICKORY HOLLOW
WAYNE, MI 48184

WILLIAM D FORD
VOCATIONAL TECHNICAL CENTER
36455 MARQUETTE WESTLAND, MI 48185 313(595-2135)

05/31/89

DEAR EMPLOYER:

LISTED ON THE FOLLOWING PAGES ARE THE OCCUPATIONAL SKILLS THAT STEVEN D WILLIAMS HAS COMPLETED WHILE ENROLLED IN THE AUTOMOBILE BODY REPAIR - BASIC PROGRAM AT THE WILLIAM D. FORD VOCATIONAL/TECHNICAL CENTER. THE STUDENTS ARE RATED INDIVIDUALLY ON EACH SKILL ATTEMPTED. A LEGEND OF POSSIBLE COMPETENCY LEVELS APPEARS AT THE BOTTOM OF THIS PAGE. PROGRAMS MAY BE EITHER ONE OR TWO YEARS IN LENGTH. THEREFORE, THE NUMBER OF SKILLS COMPLETED MAY VARY FROM STUDENT TO STUDENT, AND THOSE IDENTIFIED IN THIS LETTER WILL NOT NECESSARILY REFLECT ALL OF THE POSSIBLE SKILLS IN THIS PARTICULAR PROGRAM.

PLEASE REVIEW THE SKILLS LISTED BELOW. STEVEN SHOULD BE ABLE TO ANSWER ANY QUESTIONS YOU MAY HAVE CONCERNING THESE SKILLS, THE OCCUPATIONAL PROGRAM, OR THE WILLIAM D. FORD VOCATIONAL/TECHNICAL CENTER. IF YOU NEED ADDITIONAL INFORMATION, PLEASE CONTACT THE WILLIAM D. FORD VOCATIONAL/TECHNICAL CENTER.

SINCERELY,

WILLIAM D. FORD VOCATIONAL/TECHNICAL CENTER



ORZECZOWSKI
INSTRUCTOR

LEGEND OF COMPETENCY LEVELS

LEVEL	DESCRIPTION
0	TASK NOT APPROPRIATE AT THIS TIME
1	STUDENT HAS BEEN EXPOSED TO TASK
2	TASK ACCOMPLISHED WITH ASSISTANCE
3	TASK ACCOMPLISHED TO CRITERIA BY STUDENT ON THEIR OWN
4	ABILITY TO TEACH OR DEMONSTRATE THE TASK TO OTHERS

STEVEN D WILLIAMS

LEVEL OF
COMPETENCE

COMPETENCY

AUTOMOBILE BODY REPAIR - BASIC

AUTO BODY PORTER

- 4 SWEEP AND CLEAN BODY AND PAINT AREAS
- 4 WASH VEHICLE, REMOVE DIRT, TAR, AND COMPOUNDS
- 4 REMOVE OVERSPRAY FROM GLASS, CHROME, AND TIRES
- 4 VACUUM AND BLOW OUT INTERIOR AND WIPE WITH DAMP CLOTH
- 3 REMOVE WHEEL MARKS USING WAX OR GLAZE

AUTO BODY HELPER ASSEMBLER

- 4 FURNISH ANOTHER WORKER WITH MATERIALS, IDENTIFY TOOLS AND SUPPLIES
- 4 LUBRICATE AND CLEAN TOOLS AND EQUIPMENT
- 4 DISASSEMBLE AND ASSEMBLE ALL BOLTS ON BODY PARTS
- 4 DISASSEMBLE AND ASSEMBLE ALL INTERIOR PARTS AND TRIM
- 3 ADJUST DOOR WINDOWS AND SEAL WINDSHIELDS
- 2 USE HEAT GUN TO REPAIR PLASTIC AND VINYL PARTS
- 4 REPAIR MINOR BODY DAMAGE USING FILLER
- 4 REPAIR MINOR BODY DAMAGE, USING METAL FINISHING
- 4 PROCEDURE OF LIGHTING AND USE OF OXYACETYLENE BRAZING CUTTING ROSEBUD TORCHES
- 3 INTRODUCTION OF MIG WELDING MACHINE AND USED IN SPOTTING TACKING AND CONTINUOUS WELDING
- 3 THE UNDERSTANDING OF RUST AND PATCH REPAIR

PAINTERS HELPER

- 4 REMOVE ALL WAX AND SILICONE FROM AREAS TO BE REFINISHED
- 4 TAPE AND PAPER PANELS OR COMPLETE VEHICLE FOR REFINISHING
- 3 FEATHEREDGE REPAIRED AREAS USING D.A. FLAT BLOCK OR BOARD
- 3 PRIME REPAIRED AREAS WITH THREE MEDIUM COATS
- 3 BLOCK SAND PRIMED AREAS WITH 150 OR 180 GRIT PAPER
- 3 SEAL PRIMED AREA ON COMPLETE VEHICLE
- 4 REMOVE DIRT OR LINT FROM AREA USING BLOWGUN AND TACK CLOTH
- 3 COLOR SAND REFINISHED AREA USING RUBBER SQUEEGEE AND ULTRA FINE SANDPAPER