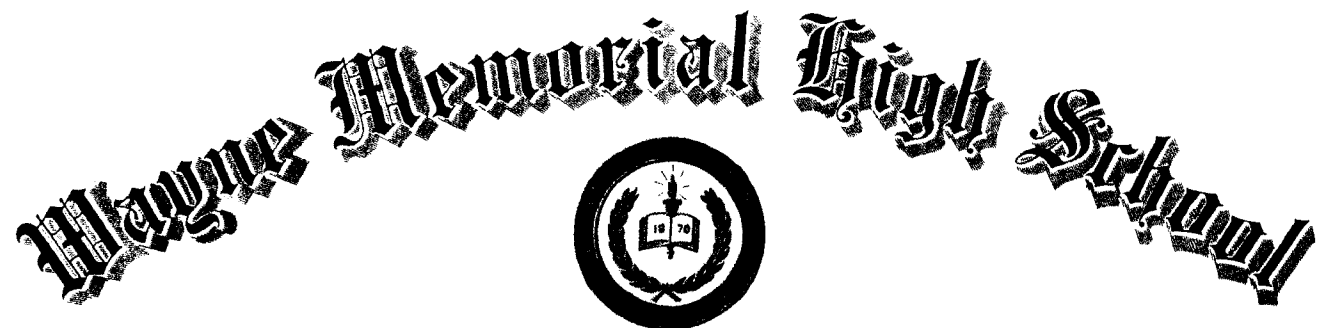




This is to certify that

Steven Williams

has fulfilled the requirements for graduation as prescribed by the Wayne-Westland
Board of Education and in testimony thereof is awarded this

Merit

Diploma

Given at Wayne, in the State of Michigan, June, 1988.

<i>Pennis O'Neill</i> Superintendent	<i>Francis E. Winter</i> Principal	<i>Sharon P. Acott</i> President of Board
<i>Archie J. Frost</i> Vice-President of Board	<i>Shirley H. Grogan</i> Secretary of Board	<i>Kathleen M. Chappin</i> Treasurer of Board
<i>Nathaniel M. Musker</i> Trustee	<i>Kenneth D. Bannick</i> Trustee	<i>Laura B. Sanford Johnson</i> Trustee

STUDENT

Ferris State University

FIRST CLASS MAIL

PAGE

STUDENT NAME

STUDENT NO.

QUARTER

WILLIAMS, STEVEN D 184-66-4193 FALL 89-90

ADVISOR

SCHOOL

CURRICULUM

MANELINE SCH ARTS & SCIENCES GEN STUDIES

SCH	DEPT	SUB.	COURSE	SECT	COURSE TITLE	QTR. HRS.	GRADE	HONOR POINTS
3	0	ENG	074	1240	ENGLISH COMPOSITION	4.0	CR	.00
3	0	ENG	101	3000	STUDY SKILLS	1.0	W	.00
3	0	MTH	090	1020	FUNDAMENTALS OF MATH	4.0	F	.00
3	0	MTH	100	1020	PREPARATORY READING	3.0	W	.00

ACADEMIC PROBATION: SEE POLICY (1)

CURRENT QTR.
CUMULATIVE
TRANSFER HRS.THIS IS NOT
AN OFFICIAL
TRANSCRIPT

CARRIED

PASSED

POINTS

H.P.A.

4.0	4.0	.00	.00
4.0	4.0	.00	.00

MAIL TO:

STEVEN D WILLIAMS
30334 HANOVER
WESTLAND MI 48135

**WILLIAM D. FORD
VOCATIONAL/TECHNICAL CENTER**

CERTIFICATE OF EXCELLENCE

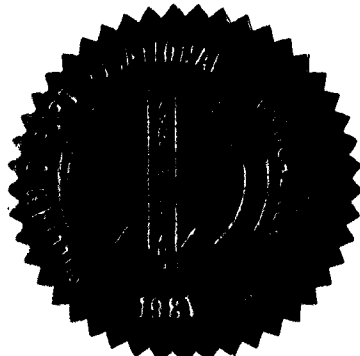
This Certificate is presented to

STEVEN D WILLIAMS

for achieving a B or better grade average in

AUTOMOBILE BODY REPAIR – BASIC

For specific skills and achievements see the accompanying program competency list.



WAYNE-WESTLAND COMMUNITY SCHOOLS
Dr. Dennis O'Neill, Superintendent

Signed this day, JUN. 7 1989

Edwin Ferguson
PRINCIPAL

Ed R. O'Neil
INSTRUCTOR

Dennis O'Neill
SUPERINTENDENT

SCHOOL NAME		VOCATIONAL EDUCATION				TELEPHONE		595-2135		PRINCIPAL		F. FERGUSON			
STUDENT NAME				STUDENT NUMBER		SEX	BIRTH DATE		HOMEROOM	GRADE	SEM	YEAR	COUNSELOR		
WILLIAMS				STEVEN D			0592440					58-89			
HOUR	COURSE	TEACHER	CREDIT VALUE	GRADE	CITIZ	TARDY	GRADE	CITIZ	TARDY	GRADE	CITIZ	TARDY	SEMESTER FINAL EXAM	FINAL MARK	
	OR AUTO BODY 1	ORZECZOWSKI	1.250										A	A	
				1ST MARK		2ND MARK		3RD MARK							
GRADE POINT AVERAGE				CUMULATIVE TOTALS											
CURRENT	SEMESTER	CAREER	CREDITS ATTEMPTED	CREDITS PASSED											
	4.000	2.122	20.50	14.50											
MARKING PERIOD		DAYS ABSENT													
FIRST															
SECOND															
THIRD															
FOURTH															
FIFTH															
SIXTH															

SCHOLARSHIP CODE A - OUTSTANDING B - ABOVE AVERAGE C - AVERAGE D - BELOW AVERAGE E - FAILING F - FAILING WITHDRAWN G - PASSING H - NO BASIS FOR GRADE I - INCOMPLETE U - UNSATISFACTORY S - SATISFACTORY W - WITHDRAWN	STEVEN WILLIAMS 5721 HICKORY HOLLOW WAYNE, MI 48184
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WILLIAM D FORD
VOCATIONAL TECHNICAL CENTER
36455 MARQUETTE WESTLAND, MI 48185 313(595-2135)

05/31/89

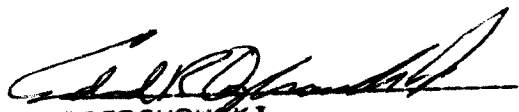
DEAR EMPLOYER:

LISTED ON THE FOLLOWING PAGES ARE THE OCCUPATIONAL SKILLS THAT STEVEN D WILLIAMS HAS COMPLETED WHILE ENROLLED IN THE AUTOMOBILE BODY REPAIR - BASIC PROGRAM AT THE WILLIAM D. FORD VOCATIONAL/TECHNICAL CENTER. THE STUDENTS ARE RATED INDIVIDUALLY ON EACH SKILL ATTEMPTED. A LEGEND OF POSSIBLE COMPETENCY LEVELS APPEARS AT THE BOTTOM OF THIS PAGE. PROGRAMS MAY BE EITHER ONE OR TWO YEARS IN LENGTH. THEREFORE, THE NUMBER OF SKILLS COMPLETED MAY VARY FROM STUDENT TO STUDENT, AND THOSE IDENTIFIED IN THIS LETTER WILL NOT NECESSARILY REFLECT ALL OF THE POSSIBLE SKILLS IN THIS PARTICULAR PROGRAM.

PLEASE REVIEW THE SKILLS LISTED BELOW. STEVEN SHOULD BE ABLE TO ANSWER ANY QUESTIONS YOU MAY HAVE CONCERNING THESE SKILLS, THE OCCUPATIONAL PROGRAM, OR THE WILLIAM D. FORD VOCATIONAL/TECHNICAL CENTER. IF YOU NEED ADDITIONAL INFORMATION, PLEASE CONTACT THE WILLIAM D. FORD VOCATIONAL/TECHNICAL CENTER.

SINCERELY,

WILLIAM D. FORD VOCATIONAL/TECHNICAL CENTER



ORZECZOWSKI
INSTRUCTOR

LEGEND OF COMPETENCY LEVELS

LEVEL	DESCRIPTION
0	TASK NOT APPROPRIATE AT THIS TIME
1	STUDENT HAS BEEN EXPOSED TO TASK
2	TASK ACCOMPLISHED WITH ASSISTANCE
3	TASK ACCOMPLISHED TO CRITERIA BY STUDENT ON THEIR OWN
4	ABILITY TO TEACH OR DEMONSTRATE THE TASK TO OTHERS

STEVEN D WILLIAMS

LEVEL OF
COMPETENCE

COMPETENCY

AUTOMOBILE BODY REPAIR - BASIC

AUTO BODY PORTER

- 4 SWEEP AND CLEAN BODY AND PAINT AREAS
- 4 WASH VEHICLE, REMOVE DIRT, TAR, AND COMPOUNDS
- 4 REMOVE OVERSPRAY FROM GLASS, CHROME, AND TIRES
- 4 VACUUM AND BLOW OUT INTERIOR AND WIPE WITH DAMP CLOTH
- 3 REMOVE WHEEL MARKS USING WAX OR GLAZE

AUTO BODY HELPER ASSEMBLER

- 4 FURNISH ANOTHER WORKER WITH MATERIALS, IDENTIFY TOOLS AND SUPPLIES
- 4 LUBRICATE AND CLEAN TOOLS AND EQUIPMENT
- 4 DISASSEMBLE AND ASSEMBLE ALL BOLTS ON BODY PARTS
- 4 DISASSEMBLE AND ASSEMBLE ALL INTERIOR PARTS AND TRIM
- 3 ADJUST DOOR WINDOWS AND SEAL WINDSHIELDS
- 2 USE HEAT GUN TO REPAIR PLASTIC AND VINYL PARTS
- 4 REPAIR MINOR BODY DAMAGE USING FILLER
- 4 REPAIR MINOR BODY DAMAGE, USING METAL FINISHING
- 4 PROCEDURE OF LIGHTING AND USE OF OXYACETYLENE BRAZING CUTTING ROSEBUD TORCHES
- 3 INTRODUCTION OF MIG WELDING MACHINE AND USED IN SPOTTING TACKING AND CONTINUOUS WELDING
- 3 THE UNDERSTANDING OF RUST AND PATCH REPAIR

PAINTERS HELPER

- 4 REMOVE ALL WAX AND SILICONE FROM AREAS TO BE REFINISHED
- 4 TAPE AND PAPER PANELS OR COMPLETE VEHICLE FOR REFINISHING
- 3 FEATHEREDGE REPAIRED AREAS USING D.A. FLAT BLOCK OR BOARD
- 3 PRIME REPAIRED AREAS WITH THREE MEDIUM COATS
- 3 BLOCK SAND PRIMED AREAS WITH 150 OR 180 GRIT PAPER
- 3 SEAL PRIMED AREA ON COMPLETE VEHICLE
- 4 REMOVE DIRT OR LINT FROM AREA USING BLOWGUN AND TACK CLOTH
- 3 COLOR SAND REFINISHED AREA USING RUBBER SQUEEGEE AND ULTRA FINE SANDPAPER